

Delegated Decisions by Cabinet Member for Children, Young People & Families

***Tuesday, 4 January 2011 at 12.00 pm
County Hall***

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Wednesday 12 January 2011 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public



Peter G. Clark
County Solicitor

December 2010

Contact Officer: Julie Dean
Tel: (01865) 815322; E-Mail: julie.dean@oxfordshire.gov.uk

Note: Date of next meeting: 1 February 2011

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. **Declarations of Interest**
2. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. **Petitions and Public Address**
4. **EXEMPT ITEM**

It is RECOMMENDED that the public be excluded during consideration of Annex 1 to report CMCY6 since it is likely that if they were present during its consideration there would be disclosure of exempt information as defined in Part 1 of Schedule 12 A to the Local Government Act 1972 (as amended) and specified below in relation to item 5 in the Agenda and since it is considered that, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the commercial position of the parties involved.

NOTE: The report itself does not contain exempt information and is therefore available to the public.

THE EXEMPT INFORMATION IS CONTAINED IN THE CONFIDENTIAL ANNEX TO THE REPORT WHICH HAS BEEN CIRCULATED ONLY TO THOSE MEMBERS AND OFFICERS ENTITLED TO RECEIVE IT.

5. Chill Out Fund 2010/11 - January 2011 (Pages 1 - 16)

Forward Plan Ref: 2010/192

Contact: Ruth Ashwell, Area Service Manager – Youth (Central) Tel: (01865) 810649

Report by Area Service Manager – Youth (Central) (**CMDCY5**).

The Cabinet Member for Children, Young People & Families is RECOMMENDED to consider the applications (listed in paragraph 6 of this report) for grant support in the light of the officer recommendation as set out in the applications annexed to this report.

6. Award of Contract for an Integrated Children's Community Therapies Service (Pages 17 - 24)

Forward Plan Ref: 2010/136

Contact: Janet Pring, Service Manager Commissioning Tel: (01865) 323891

Report by Director for Children, Young People & Families (**CMDCY6**).

The purpose of this report is to request Cabinet Member decision on the award of contract for an integrated children's community therapies service.

The report provides a brief summary of the review of Children's Community Speech and Language Therapy, Children's Community Occupational Therapy and Children's Physiotherapy services and the process followed for procuring a re-designed service.

Details of the proposed contract award and legal and financial issues are set out in Annex 1 which is deemed exempt and confidential information.

The public should be excluded during consideration of Annex 1 of the report because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed categories:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information); and

4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the commercial position of the parties involved.

The Cabinet Member for Children, Young People & Families is RECOMMENDED to approve the revised Provider Agreement as attached at Annex 1 and to delegate to the Director for Children, Young People & Families decisions on any future amendments of an operational nature which may be needed.

Division(s): N/A

CABINET MEMBER FOR CHILDREN, YOUNG PEOPLE & FAMILIES 4 JANUARY 2011

IMPROVING AND EXTENDING PROVISION FOR CHILDREN AND YOUNG PEOPLE IN OXFORDSHIRE CHILL OUT BIDS FOR 2011

Report by the Director for Children, Young People & Families

Introduction

1. Oxfordshire County Council believes that YOUTH MATTERS and has set up a fund of £100,000 capital to support work with children and young people across the county. The fund supports the aspirations of those working with children and young people in Oxfordshire to ensure all children and young people can access positive activities in their leisure-time by 2020.
2. How children and young people spend their leisure time has an important influence and impact on their resilience and quality of life. Engaging in constructive activities can increase their positive attitudes, improve motivation, increase aspirations, develop social and life skills, enhance interpersonal skills and help build social capital. Participation in positive activities can also help increase resilience of vulnerable children and young people who are trying to rebuild their lives. For children and young people with physical or learning disabilities it can be a lifeline and reduce social isolation. For groups such as young carers, positive activities provide respite and can improve their outlook and quality of life.
3. Projects must meet the broad aspirations above and be targeted at children and young people 8 – 19 years (extended to 24 years for young people with learning disabilities).
4. The Chill Out Fund will consider a wide range of bids supporting children and young people's access to positive activity. Applications for funding are invited that comply with the following criteria:
 - Capital funding
 - Aimed at children and young people 8 – 19 (up to 24 for those with learning disabilities).
 - Show evidence of the involvement of young people in the application.
 - Demonstrate increased access to positive leisure-time activity.
 - Show matched funding from a source external to the county council.
 - Demonstrate the ability to account for funding.
5. Applications will be considered on a monthly basis.

Capital bids for January 2011

6. 3 applications have been received

Applicant organisation	Capital	Amount recommended
Banbury and District Canoe Club	5000.00	0.00
Carterton Community College	2435.00	0.00
Shipton under Wychwood Cricket Club	3930.00	3930
TOTAL	11365.00	3930.00

Awarded to date

Capital £55, 374.50

Applications to January meeting

Capital £1, 365.00

Amount recommended for January

Capital £3930.00

RECOMMENDATION

7. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to consider the applications (listed in paragraph 6 of this report) for grant support in the light of the officer recommendation as set out in the application annexed to this report.**

MEERA SPILLETT

Director for Children, Young People & Families

Background Papers: Application

Contact Officer: Ruth Ashwell, Area Service Manager – Youth (Central)
Tel: (01865 810649)

December 2010

CHILL OUT FUND 2010-2011

Reference #:

Meeting date:

Name of Organisation

Name of Project

Revenue:

Capital:

		Revenue	Capital
Total Cost of the Project (include funding already in place)			7435.00
Breakdown of costs	Installation of "T" base cricket weave match pitch system		7435.00
Identify amount and source of matched funding in place	Chance to shine		5000
Total Grant Aid requested from the Chill Out Fund			2435.00

Area: Central Northern Southern

Brief description of project

The project will enable children from both the community college, feeder primary schools and local cricket club to play competitive cricket as the artificial wicket and also run a cricket club where the wicket can be fully utilised.

CMDCY5

young people benefiting

Age range:

Have they applied before

Yes

No

If yes, when, how much and have they completed evaluation form

Comments:

I would not support this bid – it does not provide open access to the wider community for its use.

Completed by: Anthony Sayles

Suggested amount
to award
£0.00



Chill Out Fund Application Form

1. Name of Organisation

CARTERTON COMMUNITY COLLEGE

Name of Project

ARTIFICIAL PITCH

2. Children and young people

Specify the age range of the children/young people that will be supported

8 - 19

Number of children/young people will benefit

700

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

A number of children play cricket as part of an after school club and currently the school hasn't got a wicket so that they can play competitive matches. Please find letters attached.

3. Access to positive activity in children/young people's leisure-time

Describe the project

The project will enable children from both the community college, feeder primary schools and local cricket club to play competitive cricket on the artificial wicket and also run a cricket club where the wicket can be fully utilised.

Describe why this project is important

Currently no fixtures are hosted at the school and the cost to continually transport children to other pitches is not sustainable. This will give also the local club a pitch for their junior section.

Describe the desired outcomes and impact for children/young people and local communities

- Increased number of children involved in cricket
- Competitive matches played at school site
- opportunity for local club to use facility and attract new players.

4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for capital. Identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund. Please note that no further Revenue Funding is available.

		Revenue	Capital
Total Cost of the Project (include funding already in place)			7,435.00
Breakdown of costs	INSTALLATION OF "T"		
	BASE CRICKET WEAVE		
	MATCH PITCH SYSTEM		
Identify amount and source of matched funding in place	CHANCE TO SHINE		5,000
Total Grant Aid requested from the Chill Out Fund		DO NOT USE	2,435.00

5. Timescale

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start JAN 2011	Finish JULY 2011
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CHILL OUT FUND 2010-2011

Reference #: Meeting date:

Name of Organisation: Name of Project:

Revenue: Capital:

		Revenue	Capital
Total Cost of the Project (include funding already in place)			170,000
Breakdown of costs	Purchase of freehold from british waterways		130000
	Legal fees and duties		20000
	Water and sewage works to make the building independent of neighbouring properties		20000
Identify amount and source of matched funding in place	British Canoe Union 2011		25000
	British Canoe Union 2011 (provisional grant subject to confirmation)		25000
	Doris Field Trust (applied for, to be confirmed)		25000
	Club fundraising to date		4165
Total Grant Aid requested from the Chill Out Fund			5000

Area: Central Northern Southern

Brief description of project

Purchase of the club premises from British Waterways will allow the club to stay in its established facilities. Not been able to identify alternative premises that would be suitable and with current club resources we can not afford to move to new venue. Purchase of the club will secure long-term future of the club and ensure that children and young people in the area continue to have access to sport. Club hosts many events throughout the year to promote canoeing to schools and community groups. Provides a safe environment, gain confidence exercise and make friends and have fun.

young people benefiting Age range:

Have they applied before Yes No

If yes, when, how much and have they completed evaluation form

Comments:

I would encourage the Banbury and District Canoe Club to apply again when they have certainty of their funding.

Completed by: Anthony Sayles



Chill Out Fund Application Form

1. Name of Organisation

Banbury and District Canoe Club

Name of Project

Purchase of the Freehold to Club premises and refurbishment of same.

2. Children and young people

Specify the age range of the children/young people that will be supported

7 – 19 years

Number of children/young people will benefit

60 members and up to 300 others each year from community groups and schools attending paddlesport events at the club.

Describe how children/young people have been involved in this application (please attach any supporting documentation to demonstrate their involvement)

Fund raising for this project has involved all members of the club at every stage. The membership have been suggesting and participating in many ideas for fundraising from sponsored events to bagpacking at local stores. This application form has been completed by young members of the club with some assistance from adult members.

Further information about Banbury and District Canoe Club and the involvement of juniors within the club can be found on the club website at www.banburycanoeclub.com

3. Access to positive activity in children/young people's leisure-time

Describe the project

Banbury Canoe Club provides opportunities for people of all ages to get involved in canoeing. Most start with a beginner course and then join club training, going on to race for the club. Experienced juniors are encouraged to take a coaching course so that they can pass their skills on to others. This gives them valuable leadership and social skills. All juniors however, are given the confidence and motivation to help other members within the club whatever their ages. All juniors are encouraged to take control of their own training to achieve personal goals and to be part of the competitive teams on behalf of the club. Within the canoe club, there are juniors ranging in ability from complete novices to national champions and international paddlers.

Through the training sessions the club provides structured time as well as unstructured social times. All juniors are taught safety and responsibility for their actions both on and off the water. Courtesy to fellow members and other canal users is of course expected and engendered at all times.

Describe why this project is important

Purchase of the club premises from British Waterways will allow to the club to stay in its established facilities. We have not been able to identify alternative premises that would be suitable for the club and with current club resources we cannot afford to move to a new venue. Purchase of the club premises will secure the long-term future of the club and ensure that children and young people in the area continue to have access to the sport. The club hosts many events throughout the year to promote canoeing to schools and community groups such as the guides and scouts. The club provides a safe environment for young members of the community to test themselves, gain confidence, exercise and most importantly make friends and have fun.

The club is able to welcome junior and adults with learning and behavioural difficulties. They are included in all our activities alongside other members. Canoeing is a great activity that is able to make mainstream sport available to everyone.

Describe the desired outcomes and impact for children/young people and local communities

Banbury Canoe Club aims to continue to be a family friendly club, encouraging young people to get outdoors, exercise and build confidence and self-esteem in many ways. With the purchase and refurbishment of the club buildings, the club will be able to improve the already welcoming atmosphere of the clubhouse. We believe this will allow juniors to be comfortable remaining longer at the clubhouse for off-the-water training and socializing. We believe that the mixture of adults, young people and children of all ages within the club provides a great example of community, where relationships are built up without social or financial barriers.

If the club is able to stay in its established (and we hope refurbished) clubhouse, it will be able to provide a better and more comfortable welcome to local community groups. We believe that the opportunity to participate in sport and particularly an outdoor sport in such close contact with the natural environment is really important in helping improve the lives of everyone in the community and we want to continue to enable everyone to discover the pleasure and challenge of canoeing.

3. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for capital, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund. Please note that no further Revenue Funding is available.

		Revenue	Capital
Total Cost of the Project (include funding already in place)			170,000
Breakdown of costs	Purchase of freehold from British Waterways.		130,000
	Legal fees and duties		20,000
	Water and sewage works to make the building independent of neighbouring properties.		20,000
Identify amount and source of matched funding in place	British Canoe Union 2011		25,000
	British Canoe Union 2011 (provisional grant subject to confirmation)		25,000
	Doris Field Trust (applied for, to be confirmed)		25,000
	Club fundraising to date		4,165
Total Grant Aid requested from the Chill Out Fund		DO NOT USE	£5,000

1. Timescale

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start October 2010	Finish March 2011
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CHILL OUT FUND 2010-2011

Reference #: Meeting date:

Name of Organisation: Name of Project:

Revenue: Capital:

		Revenue	Capital
Total Cost of the Project (include funding already in place)			7861.41
Breakdown of costs	Internal works (see quote)		7861.41
Identify amount and source of matched funding in place	Fundraising		4000
Total Grant Aid requested from the Chill Out Fund			3930

Area: Central Northern Southern

Brief description of project

Over the last 8 years the junior club has grown from 25 to 180, constructing a new pitch and shell of a pavilion that now needs kitting out.

young people benefiting Age range:

Have they applied before Yes No

If yes, when, how much and have they completed evaluation form

Comments:

I would support this application

Completed by: Anthony Sayles

Suggested amount to £3930



Chill Out Fund Application Form

1. Name of Organisation

SHIPTON-U-WICHWOOD
CRICKET CLUB

Name of Project

KITTING OUT JUNIOR
CLUBHOUSE.

2. Children and young people

Specify the age range of the children/young people that will be supported

7 TO 17

Number of children/young people will benefit

180

Describe how children/young people have been involved in this application
(Please attach any supporting documentation to demonstrate their involvement)

WE ASKED ONE BOY AND ONE GIRL TO DESCRIBE
HOW HAVING THEIR OWN CLUBHOUSE WOULD
ENHANCE THEIR CRICKETING EXPERIENCE.

3. Access to positive activity in children/young people's leisure-time

Describe the project

OVER THE PAST 8 YEARS WE HAVE GROWN
OUR JUNIOR SECTION FROM 25 TO 180
JUNIORS, CONSTRUCTING A NEW PITCH
AND SKEL OF A PAVILLION THAT NOW
NEEDS KITTING OUT. TO GET TO THIS
STAGE HAS COST APPROXIMATELY £50,000

Describe why this project is important

IT WOULD GIVE OUR JUNIORS A HOME
OF THEIR OWN, SOMEWHERE TO CHANGE,
KEEP KIT, HAVE REFRESHMENTS, HANG
PHOTOS, INFORMATION ETC.

Describe the desired outcomes and impact for children/young people and local communities

THIS WOULD COMPLETE A MASSIVE INVESTMENT IN YOUNG PEOPLE AND THE LOCAL COMMUNITY BY THE CRICKET CLUB TO MAKE IT A HUB FOR SOCIAL AND SPORTING ACTIVITIES.

4. How much will the project cost?

Please let us know what the project costs are, breakdown the costs for capital, identify how much and from where matched funding has been achieved and enter the amount(s) applied for from the Chill Out Fund. Please note that no further Revenue Funding is available.

		Revenue	Capital
Total Cost of the Project (include funding already in place)			
Breakdown of costs	SEE ATTACHED QUOTE		6,690.57 + VAT
Identify amount and source of matched funding in place	WE HAVE £4,000 IN PLACE TO START WORK		
Total Grant Aid requested from the Chill Out Fund		DO NOT USE	3930

5. Timescale

What is the timescale for this project (these must be within the 2010/2011 financial year)

Start JANUARY 2011	Finish APRIL 2011 OR EARLIER.
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Townsend Bros (Builders) Ltd

Director
S. J. Townsend
Co. Reg No 1267556,
VAT. Nu. [96086723]
e-mail steve@townsendbuilders.co.uk

69 Witney Road
Ducklington
Oxon
OX29 7TS
Telephone/fax 01993 771912

21st July 2010

Re: - New Pavilion, Shipton-under-Wychwood Cricket Club.

Shipton-under-Wychwood Cricket Club
C/o Mr S Brain,
48, Beanhill Road,
Ducklington,
Witney,
Oxon.

Dear Mr. Brain

Thank you for inviting me to quote for the internal works to the new pavilion at the sports ground.

For the cost of £6690.57. $6690.57 + 1170.84 = £7861.41$

In quantifying I have allowed for the following.

- 1) Removal of existing timber partitions, set aside boards for reuse on ceiling. Construct 2 No 100mm x 50mm stud wall, incorporating one plywood flush door in each. Stud walls to be lined with 9.5mm ply, face side into kitchen area. Internal arc of toilet and remainder of kitchen area to be lined with 9.5mm ply.
- 2) Home changing room to have 1 No double larks gel coated standard shower tray (1600 x 0.800).
- 3) Away changing room, shower tray as home changing room. Please note: there are no drainage pipe in place for the away shower. I have allowed, to set the tray on a 150mm plinth with new waste pipes to run surface through the adjacent toilet area and install a back intel gully and 1.5 meters of 100mm drainage connected into the existing manhole.
- 4) Fit and connect basic kitchen units (units supplied by others)
- 5) Please note: - No allowance for the supply and fitting of shower units (not sure what water system will be installed) and no allowance for any wall tiling.

Cost of works £3763.59.

All prices are subject to VAT.

We hope the foregoing proves of interest and await your further instructions in due course.

Yours sincerely

For TOWNSEND BROS. (BUILDERS) LIMITED

Stephen Townsend



Division(s): All

CABINET MEMBER – 4 JANUARY 2011

AWARD OF CONTRACT INTEGRATED CHILDREN'S COMMUNITY THERAPIES SERVICE

Report by Director for Children Young People & Families

Introduction

1. The Local Authority has responsibilities to provide those therapies that are written into a child's statement of special educational needs. In 2009-2010, the Council and NHS Oxfordshire (PCT) jointly reviewed children's community therapy services. As part of this review consultations were carried out with service users, their parents and carers and health and education professionals.
2. The purpose of the review was to understand how therapy services fit within the bigger picture of children's services and to identify improvements to their commissioning and delivery including:
 - Improving outcomes for vulnerable children through delivery of an improved service model;
 - Commissioning an integrated care pathway;
 - Ensuring open and transparent contractual arrangements;
 - Improving governance arrangements;
 - Securing efficiency gains & improved financial arrangements.
3. The following services were included in the review
 - Children's community speech and language therapy;
 - Children's community physiotherapy;
 - Children's community occupational therapy including the Paediatric Assessment Service provided for CYPF by Social and Community Services under a Service Level Agreement.
4. The key message from the review was that services would deliver improved outcomes and achieve greater value for money if they were delivered as an integrated therapies service with a single referral and assessment process.
5. The Council and the PCT agreed to jointly procure this integrated service by means of a competitive tender for a 3-year contract to run from 1 April 2011 to 31 March 2014, with the option to extend for a further year.
6. In July 2010, the opportunity to bid for delivery of this service was advertised on Improvement and Efficiencies South East Business Portal and NHS Supply2Health website. Interested organisations were invited to submit Pre Qualifying Questionnaires (PQQ).

7. Following evaluation of the PQQs, only one organisation was identified as qualified to deliver the integrated service. This organisation was invited to submit its proposal for the delivery of the service.
8. Information on the proposed service and costs is contained in Annex 1 to this report

Exempt Information

9. Annex 1 contains information pertinent to negotiations in relation to the proposed contract.
10. The Public should therefore be excluded during the consideration of Annex 1 because its discussion in public would be likely to lead to disclosure to members of the public present of information in categories 3 and 4 prescribed by Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) These categories relate to:
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information); and
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office-holders under the authority.
11. It is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that the Council would be prejudiced in negotiations between the authority and other parties for the purposes described and would prejudice the position of the authority in those negotiations and other negotiations of a similar nature in future, to the detriment of the Council's ability properly to discharge its fiduciary and other duties as a public authority

Financial and Staff Implications

12. These are set out in Annex 1

RECOMMENDATION

13. **The Cabinet Member for Children, Young People & Families is RECOMMENDED to agree award of contract as set out in paragraph 1 of Annex 1 to this report for the provision of an Integrated Children's Community Therapies Service.**

MEERA SPILLETT
Director for Children, Young People & Families

Background Papers: Nil

Contact Officer: Janet Pring, Service Manager, Commissioning
January 2011

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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